

Minutes of the North Kingston Forum Meeting on 11th October 2017

I. Apologies.

Apologies received from John Parrish, Peter Greenwood, Sarah Onley, Marilyn Mason and Matthew Rees

II. Agree and sign minutes from last meeting.

They were agreed.

III. Review action points from last meeting. The following items were mentioned:

The Project plan been send to all business leaders. Di please check.
Work group leaders have circulated their plan
Soho plan still being produced.
We have set up area on website to store files.
Calendar reloaded on website.
Work group leaders still to investigate specific study areas for UCL
We now have a heritage map for the area. Being circulated as a file and put on the website.

IV. Update on work groups progress.

The business group updated the meeting. Good progress.
The environment group updated the meeting. Di included details of the energy efficiency group.
The community services group has had one meeting with another next week. Making progress.
The heritage and design group updated the meeting on their visual surveys and progress.

V. Sites – we now need to start the discussion on which groups will research those identified sites, and bearing in mind the council's 'call for sites' deadline of 29th December 2017.

Not allocated any of the sites yet. To be discussed at next work group leaders meeting.

VI. Vision statement.

Di stated we have not selected a vision statement as yet. Suggested each business group comes up with their vision.

VII. Work group leader/deputy 'touch base' meeting, are all ok with having this meeting every 2-3 weeks, in between General Forum meetings?

Agreed a week before our regular meetings.

VIII. Kingston Hub Social Innovation programme – suggested brief for KU student involvement.

Di briefed the meeting. It was agreed that they help identify key organisations within the area.

IX. UCL Bartlett School of Planning student programme – may be available in the New Year. More details to follow but Groups should think of tasks.

X. Logo Competition – Kingston Academy Anna Lynch head of the Art department contacted - we will need to put together a design Brief. Strategy to contact schools and get them involved.

Suggested any standard format. It was agreed.

Date of next meeting: Wednesday 15th November Hawker Centre 7:30pm

Many thanks to Jonathan Rollason for taking the meeting notes

Attendance

Diane Watling

Jonathan Rollason

Howard Sheppard

Mike Frain

Gloria Martin

Steve Ransome

Lucy Read

Peter Walter

Fillipo Selini

Asa Backman

Cllr David Cunningham

Cllr Maria Netley

North Kingston Forum
22nd meeting Hawker Centre Wed 11th October 2017 7:30pm

Agenda

- I. Apologies
- II. Agree and sign notes from last meeting
- III. Review action points from last meeting
- IV. Update on work groups progress. These status reports will be used to inform our consultant of our progress at the next WG leader/deputy meeting (with our consultant) on Wed 18th October. Please could you send any further updates to me by Monday 16th so that I can send to our consultant prior to our discussion on Wed 18th.
- V. Sites - we now need to start the discussion on which groups will research those identified sites, and bearing in mind the council's 'call for sites' deadline of 29th December 2017.
- VI. Vision statement - discuss. Would be good to have a statement, so please spare a few minutes to think about this before the meeting. The statement does not have to be long, could be just one sentence.
- VII. Work group leader/deputy 'touch base' meeting, are all ok with having this meeting every 2-3 weeks, inbetween General Forum meetings?
- VIII. Kingston Hub Social Innovation programme - suggested brief for KU student involvement (attached)
- IX. UCL Bartlett School of Planning student programme - meeting 12th Oct.
- X. Logo Competition - Kingston Academy Anna Linch head of the Art department contacted - we will need to put together a design Brief. Strategy to contact schools and get them involved
- XI. AOB
- XII. Date of next meeting: November 15th 2017

Kingston Hub Social Innovation Programme: Challenge Brief

The Challenge

The challenge is to generate a wide participation base for the North Kingston Forum which covers Canbury and Tudor wards.

About us: *The North Kingston Forum is a group of people who live or work in our neighbourhood area covering North Kingston, with the express purpose of promoting or improving the social, economic and environmental wellbeing of the area through the development of a Neighbourhood Plan. We want to work with our local communities, councillors, planners and developers to retain and enhance the character of North Kingston by developing a Neighbourhood Plan (NPlan) that will be a vehicle to guide, promote and allow balanced and sustainable change within our designated Neighbourhood Area.*

In order to create an NPlan, the neighbourhood forum has to ensure it consults with the widest range of those who live or work in the area. An NPlan is a legal document and as such must reflect the views and opinions of the wider community. Once created and found to be sound by planning inspectors, the community has the opportunity to vote on the plan at referendum and, if they vote 'yes', it becomes a part of the council's borough wide Local Plan. Any future land use planning applications in that neighbourhood would then be judged against both the Local Plan and the NPlan, thus the NPlan adds more weight to community views.

Our Neighbourhood Area has a distinct identity and is locally referred to as North Kingston. Whilst predominantly residential and with a population of ~23,000, the area also contains many local businesses, shops, schools, recreation facilities and open spaces. How do we reach out to all groups in the community to both inform and consult? We need to develop a strategy to reach out to all groups proving hard to reach which include:

Youth/Parents, Elderly, Ethnic minorities, Disabled, Carers

The key outcomes for this assignment are to:

1. Identify key Organisations and appropriate contacts for, or who work with people in those groups
2. Develop a strategy to increase the participation for each hard to reach group
3. Work with the Forum in establishing an effective link with those hard to reach groups

The key steps likely to be taken in the assignment are:

1. Research council/organisational websites etc to determine key groups and contacts
2. Identify routes to increase the participation of each group, ie social media, interest groups, community groups/social groups etc
3. Work with the Forum to create:
 - A small 'key contact' database (Excel Spreadsheet style)
 - an information letter/invitation to both inform and encourage participation, and promote the advantages of neighbourhood planning.

Opportunities going forwards

As we progress through the development of our NPlan, further volunteering opportunities may arise in 2018 to help with eg, developing surveys, or helping with survey data analysis.

Logo Competition – Kingston Academy.

As part of setting up the Neighbourhood Plan covering North Kingston (which includes Canbury and Tudor wards), the North Kingston Neighbourhood Forum has decided to create a Logo which will head and identify our Neighbourhood Plan on our paperwork, website and general advertising.

We would be delighted if children from Kingston Academy would like to participate in creating the Logo which will then go to a vote of the Committee members for selection of the most appropriate design.

Just a little bit about us:

The North Kingston Forum is a group of people who live or work in our neighbourhood area covering North Kingston, with the express purpose of promoting or improving the social, economic and environmental wellbeing of the area through the development of a Neighbourhood Plan. We want to work with our local communities, councillors, planners and developers to retain and enhance the character of North Kingston by developing a Neighbourhood Plan (NPlan) that will be a vehicle to guide, promote and allow balanced and sustainable change within our designated Neighbourhood Area.

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The Design brief:

- The name of our organisation is North Kingston Forum (no specific font)
- The logo will be used on all communications: social media, leaflets, posters, banners etc so it will need to be fairly flexible and work on large and small scale.
- Any colours used should try to avoid those shades which are adopted by the main stream political parties as we are a non-political group.
- The logo should reflect the heritage of North Kingston, the natural environment and our community.

The deadline for submission is 1st December 2017.

Suggested prize: 2 taster sessions White Spider Urban Climbing – gift card (value £35)

<https://www.whitespiderclimbing.com/the-centre/gift-cards/>

